



Somerset County Archery Association

Comments received as part of the Consultation Process for the proposed Constitution – Legal Version 12

The following comments have been received from individual members and Clubs as part of the ongoing consultation for the adoption of a newly proposed Constitution.

Clause	Comments/Rationale	Actioned	Response
General	<p>The version number is missing from the footer of the document.</p> <p>Should the adopted date for the Terms of Reference for the Officers be set to the date when the constitution was adopted?</p> <p>I believe the accepted position is that the TORs have still to be updated. Please could we ensure that when the constitution is presented to the Members that this is accompanied by a planned way ahead for the TORs so that the members can see that we have a clear way ahead.</p>	21/11/17	Would agree with this – when agreed postholders should be made aware.
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7	Clause 7.1 refers to Clause 29 (f) which doesn't exist. (I'm not	Corrected	It should refer to clause 29.1(f)

	sure what it should be?)		
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13	<p><i>(d) Honorary Members</i> Any person whom the Association may wish to honour may at an Annual General Meeting be elected as an Honorary Member of the Association for a specified period. Said members must be members of AGB and GWAS. Nominations must be received by the Honorary Secretary, in writing for consideration by the Executive Officers for presentation to the Council.</p> <p>There should be an upper limit specified ie “for a specified period not exceeding 5 years”</p> <p style="text-align: center;">*****</p> <p>In the case of (d) and (e) above announcement will be made after the relevant meeting by the Honorary Secretary. Should read c) and d)</p>		Suggested that we remove the highlighted text.
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32	<p>Clause 32.3 refers to full copy of minutes being placed on the website. This has always been avoided as we didn't want to put our financial details on the web site, available for anyone to see.</p> <p>Unless a redacted version is put on the web site I suggest that we either don't put them on the website or we need some sort of members only area on the website?</p> <p>Clause 32.2 states that:</p> <p><i>Notice of the meeting will be issued at least 28 calendar days in advance of the date of the meeting in the manners detailed below;</i> <i>(a) By email or recorded delivery post to all Club secretaries. AND</i> <i>(b) On the Website.</i></p> <p>I will make reference to this clause in my Secretary's report, and that I would like the Council to consider reinstating the notice period to 14 days.</p> <p>The reason for this is that 28 days is unworkable for me as Secretary. If a draft agenda is issued sufficient time would be given for other inclusions. Once an agenda is issued, then 28 days is a very long lead in time, and more business items may</p>		<p>This would need to be discussed before adoption</p> <p>Suggested that minutes can be made available but only via a protected members' area on the website.</p> <p>To be discussed at the Council Meeting 28th February 2018</p>

	<p>arise, that can then not be included into that meeting.</p> <p>I would respectfully request that the Council considers reverting to 14 days' notice.</p>		
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38	<p>Clauses 38.5 / 38.6 regarding cheques, withdrawals and payments. Sufficient independence is not provisioned for, as the 2 signatories could be from the same club.</p> <p>The clauses should prevent the 2 signatories being members of the same club and additional provisioning should be added as required to cater for practicalities to accommodate this.</p>		<p>It has been suggested that all members of the Executive could be signatories and this would give the best option to ensure a wide spread of club members.</p>
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40	<p>b) Honorary Life Members, as defined in Clause 13 d), shall be granted free membership of the Association;</p>		<p>Remove word "Honorary" Should refer to Clause 13 c)</p> <p>Add 40 c) Honorary Members, as defined in Clause 13 d), shall be granted free membership of the Association for a specified period not top exceed 5 years;</p>
41	<p>Two members shall be appointed as Independent Examiners at the Annual General Meeting. They shall be responsible for examining the Annual Statement of Accounts and Balance Sheet and shall be required to verify that they are a true and accurate record of</p>		

	<p>accounts for the Association.</p> <p>The specific duties of the Independent Examiners are laid out in the Terms of Reference attached to this Constitution as Appendix TR20.</p> <p>Change to: Independent Examiners will be appointed at the Annual General Meeting as stated in Clause 10. Those appointed will not be members of the Association but will be external to the Association to ensure total independence is assured.</p>		Should not be a member of Somerset Association.
42	Clause 42.1 Restricting the date of the AGM to within one calendar week of Archery GB's AGM seems rather restrictive? I'd suggest two weeks to allow greater flexibility in case of issues with a venue for example.		Seems reasonable
43	Clause 43.1 e. Refers to clause 40 f) which I believe should be 40 e).	21/11/17	Typo
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