

## Somerset County Archery Association

### **Cheque payments**

Cheques must be made payable to **Somerset County Archery Association** and not SCAA.

### **Payments direct to the Association's bank account.**

The Association's bank account is held at Lloyds Bank plc: 309845 00125123.  
Any payments made into the account must be consistently referenced please to avoid confusion.

Use these formats:

<b>Tournaments</b>	Initial, Surname, + competition abbreviation, + AGB membership number eg
Battle of Britain	JSMITH BOB1234567
Junior Indoors	JSMITH JIN1234567
Junior Outdoors	JSMITH JOU1234567
Senior Indoors	JSMITH SIN1234567
Senior Outdoors	JSMITH SOU1234567
<b>Direct members</b>	Initial, Surname, DIRMEM.AGB membership number Example JSMITH DIRMEM1234567 (or as much as you can enter)

If you collect a number of cheques for a tournament or other purpose, you can pay them direct into the account at a branch of Lloyds Bank, using the tournament references above.

<b>Affiliations</b>				
Example:	<b>AFF</b>	<b>1920</b>	<b>1807</b>	<b>R1</b>
Meaning:	Affiliation	From Oct 19 to Sep 20	Your 4-digit AGB club no. e.g.	The sequential number of your return R1 , R2, R3 etc.

Note that every entry in the bank account requires an accounting entry by me and this can be time-consuming, so although I enter the minimum information I can provide reports to tournament organisers of payments received.

If there is any scope for confusion please email [treasurer2019@somersetarchery.co.uk](mailto:treasurer2019@somersetarchery.co.uk) to explain the payment.

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